



## TERMS AND CONDITIONS OF SERVICE

### 1. FEES AND PAYMENT

Fees shall be calculated at a rate of \$ \_\_\_\_\_ per hour of tutoring. No further fees shall be charged for traveling or preparation time of the Tutor. Payment shall be made in full immediately upon completion of each session. Payments may also be made in advance on a weekly/monthly basis.

### 2. CANCELLATION AND REFUND POLICY

Client may cancel a session more than twenty-four (24) hours prior to a scheduled session without penalty. Cancellations made less than twenty-four hours in advance of a scheduled session will be considered 'late cancellations.' In the event of a late cancellation, client will be charged at the full hourly rate. S Kohli Tutoring Services reserves the right to refuse a refund for any completed tutoring session.

### 3. MATERIALS

S Kohli Tutoring Services will not charge any materials fees upfront for any client. A digital copy for any practice tests or study material will be provided to the client for he/she to print at their own convenience. A materials fee will be charged on top of the hourly rate for each client who requests S Kohli Tutoring to provide a printed copy. Materials fees will be charged based on the fee charged to S Kohli Tutoring Services.

### 4. NO WARRANTIES

S Kohli Tutoring Services makes no promises or warranties with regards to a client's performance as result of any tutoring provided.

### 5. CONFIDENTIAL INFORMATION

Client information will NOT be shared with any third party vendors. All information obtained by clients will remain confidential information.

### 6. SESSIONS

Number of sessions will be decided and agreed upon between tutor and client. S Kohli Tutoring services does not require a set number of sessions in order to be enrolled in the program. Sessions will be determined based on client's individual needs to improve and achieve goals.

Client Name \_\_\_\_\_

Date \_\_\_\_\_

Client Signature \_\_\_\_\_